

## Classroom Observation Checklist

Topic: Curriculum & Classroom  
 Management

Classroom: _____	Observer: _____
Teacher (s): _____	Time: _____ Date: _____

**\*Put a check mark (v) on the line to indicate is observable**

### Classroom Management

\_\_\_\_\_ Transitions when going to playground, changing activities, bathroom, washing hands, etc.

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\_\_\_\_\_ Teacher uses Love Rituals at arrival, departure, circle time, other

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\_\_\_\_\_ Teacher uses special greetings at arrival, departure

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\_\_\_\_\_ Teachers use positive language redirecting children i.e.: (It does not say no, stop, do not, quit)

When you are angry, you need to use your words and keep your hands on your body." "We walk inside, but when we get outside you can run."

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\_\_\_\_\_ All centers are clean and organized, accessible, clear label, good shape, complete corresponding material, books organized and good condition.

- Math\_\_\_\_\_
- Science\_\_\_\_\_
- Art\_\_\_\_\_ (Scrap paper, construction paper, scissors, crayons, markers, glue, pencils, etc)

- Language Arts\_\_\_\_\_ (Pre-K and above, Journal paper, pencils, white boards, dry erase markers, etc)
- Blocks\_\_\_\_\_
- Sensory Table\_\_\_\_\_
- Dramatic Area\_\_\_\_\_
- Library\_\_\_\_\_

\_\_\_\_\_ Infant & Toddler teachers using sign language. Do children show sign of sign language in class?

What sign language used last 4 weeks?

- 1)\_\_\_\_\_ 2)\_\_\_\_\_ 3)\_\_\_\_\_ 4)\_\_\_\_\_

What sign language will be used next 4 weeks?

- 1)\_\_\_\_\_ 2)\_\_\_\_\_ 3)\_\_\_\_\_ 4)\_\_\_\_\_

\_\_\_\_\_ Infant & Toddler “have a conversation” with child while feeding, changing diapers, or another daily routine

Teacher/What was observed:

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\_\_\_\_\_ Infant & Toddler teachers read a story while feeding or soothing baby

Teacher/What was observed:

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\_\_\_\_\_ Teacher have activities/centers planned and prepared when going outside

- List activities: \_\_\_\_\_

\_\_\_\_\_ Teacher – Child Interactions

-Interact frequently with child, showing affection, interest, and respect\_\_\_\_\_

-Talk in a friendly, courteous, and respectful, manner to children at their level, using individual children’s names\_\_\_\_\_

-Make non-verbal connections with children by smiling, touching, and holding. Be aware of the strengths of each\_\_\_\_\_

Teacher/What was observed:

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### Daily Schedule

- Teachers are following daily schedule \_\_\_\_\_ (Make sure teachers are on time with going outside, lunch time, nap time, and centers)

- What is the current activity \_\_\_\_\_ Different from daily schedule? \_\_\_\_\_

If yes, why? \_\_\_\_\_

### Curriculum

\_\_\_\_\_ Circle Time include:

- Circle Time Routines \_\_\_\_\_ School Attendance \_\_\_\_\_ Daily Schedule \_\_\_\_\_ Weather \_\_\_\_\_
- Calendar \_\_\_\_\_ Word Wall \_\_\_\_\_ Current Letter of the week \_\_\_\_\_ Current Number of the week \_\_\_\_\_
- Current Shape of the week \_\_\_\_\_ Current Color of the week \_\_\_\_\_
- Teachers assign weekly jobs to the students and follow thru the day/week \_\_\_\_\_
- Teachers move the pointer (clothes pin with a star on the top for example) in the daily schedule so children have the option to look it up in the schedule. This should be a weekly job for one of the students \_\_\_\_\_
- Teachers make and have the students use the three bottles for the weather \_\_\_\_\_

\_\_\_\_\_ Lesson Plan

- The teacher plans effectively and sets clear objectives that are understood \_\_\_\_\_
- Teacher has all material for activities ready before presenting it to the students \_\_\_\_\_
- Teacher is prepared for the lesson, materials are ready and accessible \_\_\_\_\_
- Teacher follows activities and uses objectives in curriculum \_\_\_\_\_

\_\_\_\_\_ Student Portfolio contain:

- At least 1 anecdotal note per student with YPW format \_\_\_\_\_
- At least 4 projects with title, date, objective, and description (preferably Hands on activities) and at least 2 with pictures \_\_\_\_\_

\_\_\_\_\_ Family Style during the snack and lunch

- Are teachers sitting down with the children \_\_\_\_\_ ?
- Are teachers eating with children \_\_\_\_\_ ?
- Are teachers interacting with children \_\_\_\_\_ ?

\_\_\_\_\_ Student of the week- List last 4 weeks:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

\_\_\_\_\_ All teachers following classroom schedule

- Current activity: \_\_\_\_\_
- Expected activity: \_\_\_\_\_

- Listed in Lesson Plan?

\_\_\_\_\_ Centers:

-Hands on activities- List activities per center:

- Math \_\_\_\_\_
- Science \_\_\_\_\_
- Art \_\_\_\_\_
- Language Arts \_\_\_\_\_
- Blocks \_\_\_\_\_
- Sensory Table \_\_\_\_\_
- Dramatic Play \_\_\_\_\_

-Teacher interacts with children while in centers. How do teachers engage children on activity?

-Specify which one \_\_\_\_\_

-Utilizes learning centers as an extension of concepts taught in large/small groups \_\_\_\_\_

-Encourages students to work together and use conversation during learning centers \_\_\_\_\_

-Ensures appropriate transitions with little wait time \_\_\_\_\_

-Utilizes hands-on activities (rather than worksheets) as the primary method of teaching \_\_\_\_\_

\_\_\_\_\_ Nap Time:

- Nap diagram displayed by Cots
- Preschool and above: Child(ren) is helping to set up cots/mats
- Cots are placed always in the same place, following nap diagram
- Toddlers and Infants don't use blankets / pillows / stuffed animals
- When children are in the cots/mats, all teachers read a story to them then,
- Preschool and above read along to an audio story book, Toddlers & Early Preschool only listen

\_\_\_\_\_ Learning Boards: (Math-Science-Free Art-Language Arts)

- Inside & Outside updated every month \_\_\_\_\_
- Different from last time \_\_\_\_\_
- Include: Current Learning Objective, Meaningful Title, Activity Description, pictures with student made work/project \_\_\_\_\_

\_\_\_\_\_ Have at least 2 anecdotal notes per week (8 monthly)

\_\_\_\_\_ Have math/science/art & crafts/ language arts activities planned, prepared and ready for two days when lead teacher does not come to work

Notes: \_\_\_\_\_  
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**Observer Signature**

**Date**

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